



Job Description Form

Job Title:	Registered Nurse	Job Code/ Req#:	FY15NUR
Department/Group:	Nursing	Travel Required:	Yes
Location:	Varies	Position Type:	Part-time and/or PRN
Level/Salary Range:	DOQ	Will Train Applicant:	Yes
Date posted:	Routine	Posting Expires:	Open until filled

Applications Accepted By:

Fax or E-mail:

(800) 858-6985 or employment@cyanncenter.com

Attention: HR Department

NOTE: Please review, sign, and attach to your application.

Mail:

Human Resources Department
CyAnn Center, LLC
P.O. Box 754
Manvel, TX 77578

Job Description

Job Purpose:

Provides direct nursing care services to individuals with intellectual and developmental disabilities, mental health, and other diagnoses

Duties:

Job Description:

Performs routine nursing work. Work involves providing for the assessment, care and treatment of individuals receiving Home and Community-based Services. Will train others. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment. Works under the supervision of the Program Manager. The responsibility of the RN is to provide for and supervise the professional nursing care of the individuals who reside in a group home or host home/companion care setting. The RN is available to personnel to make nursing decisions on a 24-hour basis. Work involves communication skills (i.e., relaying information to other team members, physicians, nurses), data entry, documentation, completing reports, maintaining personnel records, supervisory duties, and following all DADS and TAC rules/policies.

Essential Job Functions:

Interacts face-to-face with individuals who have a medical need for registered nursing, including: preparing and administering medication or treatment ordered by a physician, podiatrist, dentist, or other medical professional; assisting or observing administration of medication; and assessing the individual's health status, including conducting a focused assessment or an RN nursing assessment; speaking by telephone with an individual (or his/her guardian) who has a medical need for registered nursing, including assessing the individual's health status; interacting by video conference with an individual who has a medical need for registered nursing, including: observing administration of medication; and assessing the individual's health status, including conducting a focused assessment or an RN nursing assessment; at the time an individual receives medication from a pharmacy, ensuring the accuracy of: the type and amount of medication; the dosage instructions; and checking medications at the time they are received from the pharmacy for matching labels with the doctor's order and medication administration record (MARS) for correct type and amount of medication, or additional times when there are documented medication errors or labs that show the individual's therapeutic levels are abnormal; researching medical information for an individual who has a medical need for registered nursing, including: reviewing documents, Service Log and Written Summary Log, to evaluate the quality and effectiveness of the medical treatment the individual is receiving; and completing an RN nursing assessment; training the following persons how to perform nursing tasks: a service provider of host home/companion care, residential support, supervised living, supported home living, day habilitation, respite, supported employment or employment assistance; or a person other than a service provider who is involved in serving an individual; reviewing documents in preparation for the training described above; interacting face-to-face or by video conference or speaking by telephone with a person regarding the health status of an individual; interacting face-to-face or speaking by telephone with a pharmacist or representative of a health insurance provider, including the Social Security Administration, about an individual's insurance benefits for medication if the registered nurse justifies, in writing, the need for the registered nurse to perform the activity; instructing a service provider on a topic that is specific to an individual such as choking risks for an individual who has cerebral palsy; supervising a licensed vocational nurse regarding an individual's nursing services or health status; instructing, supervising or verifying the competency of an unlicensed person in the performance of a task delegated; participating in a service planning team meeting; participating in the development of an implementation plan; participating in the development of an IPC; and developing one annual nursing report. Attends work on a regular and predictable schedule in accordance with agency leave policy and performs other duties as assigned. Other duties as assigned include but are not limited to actively participating and/or serving in a supporting role to meet the agency's obligations for disaster response. Such participation may require an alternate shift pattern assignment and/or location.



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Knowledge Skills Abilities:

Knowledge of nursing techniques and procedures; of health care laws and regulations; of medical diagnoses and procedures; of accepted medical treatment programs; and of community health and nursing care principles, practices, and procedures. Ability to provide patient care, to prepare and maintain records, to explain public health law, and to communicate effectively. Must maintain current CPR certification. Must have strength and flexibility to safely perform Cardiopulmonary Resuscitation (CPR). Must be able to demonstrate a working knowledge of emergency procedures and emergency equipment.

Registration or Licensure Requirements:

A valid Texas Driver's License. Current vehicle insurance. Copy of current driving record.

Initial Selection Criteria:

Graduation from a college or university accredited by the Texas State Board of Nursing with a degree in nursing; AND Licensed to practice as a registered nurse in the State of Texas. One year nursing experience preferred

Additional Information:

All applicants must pass: criminal background check, Employee Misconduct Registry and Nurse/Aide Registry checks. All employees are subject to Random Drug Testing. Flexibility in work hours is required for this position. The position may work extended hours, holidays, and/or weekends. Employees may be exposed to individuals with behavior management issues.

Applicant's Signature:		Date:	
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